

**Deer Park Silverton
Joint Fire District**

**BID SPECIFICATIONS
Roof Repair - Fire Station**

**Deer Park Silverton Joint Fire District
7050 Blue Ash Rd.
Silverton, Ohio 45236
Phone: 513-791-2500
Email: DMeadorjr@dpsjfd.org**

BID ID: 2021-01

Prepared By: Denny Meador, Jr., Fire Chief

Date: June 1, 2021

BID SPECIFICATIONS
Roof Repair - Fire Station (the “Project”)
Deer Park Silverton Joint Fire District (the “District”)

BID ID: 2021-01

I. BID SUBMISSION DEADLINE: June 16, 2021 at 5:00 p.m. EDT.

All bids for the Project (“Bids”) must be submitted to Denny Meador, Jr., Fire Chief, by mail, courier, or hand delivery, and received by the District at 7050 Blue Ash Rd., Silverton, Ohio 45236 by the Bid Submission Deadline specified above.

Bids must be sealed in a secure envelope or other container. The District will return, unopened, all Bids received after the Bid Submission Deadline.

II. QUESTION SUBMISSION DEADLINE: June 9, 2021 at 5:00 p.m. EDT.

Interested bidders (“Bidders”) may submit questions about the Project or the Bid Specifications to the District in writing. Questions must be received by the District by the Question Submission Deadline specified above. The District will answer all timely questions from Bidders in writing, distributed to all parties who request answers, as promptly as possible. Questions must be submitted to Denny Meador, Jr., Fire Chief, by email at DMeadorjr@dpsjfd.org, or by mail, courier, or hand delivery at 7050 Blue Ash Rd., Silverton, Ohio 45236.

III. BID OPENING

The District will open all Bids and read them publicly on June 18, 2021 at 10:00 a.m. EDT, at 7050 Blue Ash Rd., Silverton, Ohio 45236. All Bidders and the public are invited to attend. All Bids will remain sealed until the bid opening. The District may postpone the bid opening at its discretion, with notice to all known Bidders as soon as practicable or as otherwise required by law.

IV. WITHDRAWAL OF BID

After Bids are opened, a Bidder is required to identify a mistake in its Bid within 48 hours of the Bid opening. Bidder must provide a written request to withdraw a Bid already filed with the District if the price bid was substantially lower than the other bids, providing the Bid was submitted in good faith, and the reason for the price bid being substantially lower was a clerical mistake evident on the face of the Bid, as opposed to a judgment

mistake, and was actually due to an unintentional and substantial arithmetic error or an unintentional omission of a substantial quantity of work, labor, or material made directly in the compilation of the Bid.

V. BACKGROUND AND PROJECT LOCATION

The District is an independent political subdivision of the State of Ohio that provides fire protection and emergency medical service to its members, the City of Deer Park and the Village of Silverton, as well as other contract and mutual aid partners. The District operates out of a station house located at 7050 Blue Ash Road, Silverton, Ohio 45236. The District is governed by an eight-member Board of Trustees whose members are appointed equally by the City of Deer Park and the Village of Silverton, and include at least one member of each member's elected Council.

The building ("Building") comprising the station house has two sections. The first section of the Building houses the offices, living spaces, and training room, and is covered by a flat rubber membrane roof consisting of a lower section measuring approximately 4,800 square feet, and an upper section measuring approximately 2,100 square feet. There are HVAC units on both the upper section and the lower section. The rubber membrane on these roofs is approximately twenty-one (21) years old.

The second section of the Building is an apparatus and equipment bay with a pitched metal roof that has six (6) penetrations for furnace flues and one (1) penetration for a plumbing stack.

VI. PROJECT SCOPE

The District seeks Bids for the following work on the Building, to be bid as one Project, with all specified work included in the Bid:

Lower and Upper Flat Roof Sections (First Section)

- Replace the current rubber membrane with a 60 mil TPO membrane roof;
- Provide walkway mats around all HVAC equipment;
- Replace deteriorated roof decking and insulation as needed;
- Replace the existing rear gutter with a 7" gutter and install a minimum of three (3) 4" x 5" downspouts;
- Replace flashing, boots, and coping covers as required.

Pitched Metal Roof (Second Section)

- Replace the flashing and boots on the plumbing stack and furnace flues over the apparatus bay.

Required Conditions (to be included in scope of Bid)

- Secure all necessary work permits and inspections as required by the Village of Silverton;
- Dispose of all debris and other refuse material generated by the work at an off-site location.

The Fire Chief or his designee will supervise all Project work and serve as the contact for the District.

VII. CONSIDERATION AND APPROVAL

The District will only consider Bids received by the Bid Submission Deadline specified above.

Bids shall conform to, and comply with, these Bid Specifications, provided, however, that the District may waive Bid irregularities, waive compliance with any non-material specification or other non-conformance, or change or modify the Bid Specifications, all in the District's sole and absolute discretion. The District may reject any non-conforming Bid, including, but not limited to, breach of one or more Bidder Representations set forth below.

The District intends to authorize acceptance of the Bid, if any, made by the responsible Bidder who, in the District's judgment, offers the best and most responsive proposal, considering quality, service, performance record, and price. The District may, however, reject any and all Bids for any lawful reason. The District need not accept the lowest priced Bid. After bid opening, the District may re-bid the Project at its option, seek a best and final offer from one or more participating Bidders, or enter into negotiations with any Bidder as to the terms of the Bid. The District shall not be responsible for any expenses incurred in conjunction with the preparation or submission of any Bid.

No Bid shall be deemed accepted or awarded, and no obligation shall arise on behalf of the District, unless and until approved by the adoption of appropriate authorizing legislation by the District's Board of Trustees in accordance with law. The Bidder whom the District selects to perform the Project (the "Contractor") shall be bound to perform in compliance with the authorizing legislation, which shall include the prevailing Bid and any

amendments, modifications, or supplements thereto, and these Bid Specifications (unless changed by the authorizing legislation).

After Bid acceptance and award, the District may rescind such acceptance and award for Contractor's breach of any material obligation, including, but not limited to, breach of one or more Bidder Representations set forth below.

VIII. PROJECT TIMELINE

Except as otherwise approved by the Fire Chief or the District's Board of Trustees, the Contractor shall complete all work promptly, but no later than August 31, 2021.

The District reserves the right to cancel, suspend, and/or discontinue any Project work at any time.

IX. BID SUBMISSION FORMAT

Bids must contain the total cost of the proposed work for the Project, and an itemized cost for each Project component, including all applicable taxes and fees. In addition to any other requirements set forth in these Bid Specifications, Bids must also contain the following information:

- a. Bidder's name;
- b. Bidder's contact information, including street address, principal place of business (if different from street address), telephone number, and email address;
- c. Bidder's representative(s) to whom the District may direct communication;
- d. Bidder's corporate form (e.g. sole proprietor, partnership, corporation);
- e. Bidder's officers and organizational chart (if available);
- f. Bidder's federal Employee Identification Number and form W-9;
- g. Evidence of Bidder's legal authority to conduct business in Ohio;
- h. Summary of Bidder's experience relevant to the Project;
- i. Bidder's management team for the Project, including a summary of their experience relevant to the Project;

- j. Certification that Bidder is not undergoing any bankruptcy proceeding or other reorganization under bankruptcy law;
- k. Certification that, to Bidder's knowledge, Bidder is not under investigation by any law enforcement, regulatory, or governmental body, and is not under indictment or on trial (including any appeal) for any criminal offense;
- l. At least three references for whom Bidder performed work substantially similar to the Project;
- m. Proof of general liability insurance and any bond, including the amount of such insurance or bond, that covers Bidder's work on the Project;
- o. Proof of self-insurance or coverage through the Ohio Bureau of Workers Compensation for all applicable workers compensation requirements under law;
- p. Any accommodation, workspace, or staging area required from the District;
- q. Any subcontractor that Bidder proposes for any aspect of the Project, including a summary of the work to be performed, and the subcontractor's contact information, relevant experience, and proof of general liability insurance or bond applicable to the work;
- r. Name and relationship, by blood or marriage, of any of Bidder's owners, officers, or employees to any official or employee of the District, or a statement that no such relationship exists to the best of Bidder's knowledge;
- s. Any terms and conditions requested by Bidder, which shall not conflict with these Bid Specifications.

X. BID EXECUTION

All Bids must be executed by Bidder's authorized representative, and notarized with the following certification preceding such representative's signature and the notary's signature and stamp and/or seal:

I [AUTHORIZED REPRESENTATIVE], having been duly sworn and cautioned, hereby state that I am [POSITION] of [BIDDER], and am authorized to submit this Bid on [BIDDER'S] behalf. I further state that all of the statements

set forth in the Bid, and all of the Bidder Representations set forth in the Bid Specifications, are true and accurate as to [BIDDER] to the best of my knowledge and belief.

XI. BIDDER REPRESENTATIONS

By submitting a Bid, a Bidder thereby represents as follows:

- a. The Bid is not the product of collusion or fraud, and has not been made in consultation with any competitor;
- b. No employee, official, or trustee of the District participated in Bid preparation;
- c. Bidder does not have any owners, officers, or employees related by blood or marriage to any District official or employee except as disclosed in the Bid;
- d. Bidder agrees to all terms and conditions set forth in these Bid Specifications;
- e. The information contained in the Bid is true, accurate, and complete to the best of Bidder's knowledge, and contains all information necessary to ensure that the statements contained in the Bid are not misleading;
- f. The Bid price is true and accurate, and based on appropriate diligence by the Bidder;
- g. Bidder does not owe any delinquent personal property taxes to Hamilton County, Ohio;
- h. Bidder has not made a political campaign contribution to any member of the District's Board of Trustees or District official or employee within the last two calendar years;
- i. Bidder does not appear in the unresolved findings for recovery database established by the Ohio Auditor of State;
- j. Bidder notified the District of any material error or mistake in the Bid Specifications;

XII. WARRANTIES

Unless agreed otherwise, Bidder will provide its usual and customary warranties applicable to the Project, and obtain all applicable product manufacturer's warranties for the District's benefit. Bidders shall specify all such known warranties in the Bid.

XIII. PREVAILING WAGE

Each Bidder must determine how to account for Ohio prevailing wage requirements in its Bid. Prior to the receipt of Bids, the District does not take a position as to whether prevailing wage rates will apply under Ohio Revised Code Chapter 4115. The Project constitutes "reconstruction, enlargement, alteration, repair, remodeling, renovation, or painting" under R.C. 4115.03(B)(2). The District, however, does not currently estimate that the cost of the Project will meet or exceed the minimum dollar threshold required to be considered as defined "Construction" under R.C. 4115.03(B)(2) and, therefore, subject to prevailing wage requirements.

To the extent prevailing wage rates apply, Contractor shall include such rates in its Bid, and, further, shall comply with all requirements of applicable law in the payment of wages, and certify compliance to the District, including the submission of payroll proofs with each invoice.

XIV. BID GUARANTY AND CONTRACT PERFORMANCE BOND

All Bids must include a bid guaranty and contract performance bond in compliance with R.C. 153.54. Bonds shall be issued by a surety company or corporation licensed in the State of Ohio to provide said surety.

END OF DOCUMENT